



## Statement of Understanding

Participants of Bethlehem Inn-Bend understand that during the course of their stay additional rules may be added or modified for their own safety, the safety of service providers, and/or the safety of construction workers. Participants are required to read the Bend Bethlehem Inn Rules and Guidelines and understand they must follow all sections. Participants understand and agree that any violation of the below Code of Conduct may result in the participant exiting the program and the Bethlehem Inn property immediately.

## Code of Conduct

1. **Residency:** Participants understand and agree that the shelter being provided is contingent on following all expectations of the Bethlehem Inn Program. If exited from the program, participants agree to exit the property immediately.
2. **Privacy and Confidentiality:** Participants agree to respect the confidentiality of other residents and the physical location of the program. **Filming, photographing, or audio recording of participants or staff are not permitted. Video calling in communal areas is not permitted.**
3. **Visitors and Guests:** There are **no visitors and guests** allowed on the property.
4. **Curfews:** Participants are able to leave site starting at 4 am and must be back by **5:45 pm** (for the NS program) or **5:30 pm** (for the FF program.)
5. **Doors and Key Cards:** Participants may not allow anyone else, including other participants, into any locked door. If someone is asking to be let in, please alert staff.
6. **Parking:** All vehicles must be registered and insured and participants must have a valid driver's license in order to park at the facility.
7. **Smoking:** Smoking is only allowed outdoors in designated smoking area.
8. **Rooms and Cleanliness:** Participants agree to respect the space and property. Participants agree to make their bed daily and keep their room, bed, and common areas neat and orderly. Participants agree to no food or drinks in the room (besides water). Dried tea, dried spices, and instant coffee may be stored but not consumed in rooms. All personal possessions must fit into the locker assigned to each bed. This includes clothing, shoes and dirty clothing. Participants agree to not use personal bedding,

sleeping bags, personal pillows, or decorative pillows/items in the rooms.

**9. Weapons and Tools:** Projectile weapons (guns/bows) are never allowed. Weapons (non-projectile) and tools of any kind must be reported to staff during intake.

**10. Participants Accountability:** Participants agree to no unruly, disruptive, or abusive conduct. Violence, threats of violence, or other illegal activity will result in a participant exiting the program immediately. **Participants will follow all staff directives.**

- Bethlehem Inn is committed to providing an inclusive environment for everyone, regardless of ability or identity.
- We expect participants, staff and volunteers to demonstrate respect and consideration in speech and actions, refrain from demeaning, discriminatory or harassing behavior and speech, and be mindful of others and our surroundings.
- Please inform Bethlehem Inn staff if you experience or hear about any threatening or inappropriate situations that violate this agreement. Bethlehem Inn follows an anti-harassment policy in these situations.

**11. Staff Interactions and Assistance:** Participants agree to communicate with staff daily regarding immediate needs and goals they would like to work towards (agency referral, employment, health insurance, etc.)

- Staff may also be contacted at the **Bethlehem Inn (Bend) 24/7 at (541) 322-8768 x13 (or x18 after 10pm).**

**I understand that in order to maintain my residency at Bethlehem Inn, I will follow the Code of Conduct, Bethlehem Inn Rules and Guidelines, and any directives from Staff. I have read, understand, and agree that any violation may result in exiting Bethlehem Inn.**

Resident: Print Name \_\_\_\_\_ Sign \_\_\_\_\_

Staff Name & Signature \_\_\_\_\_ Date \_\_\_\_\_