



**TO:** Bethlehem Inn

**ATTN:** Development Department

**DATE:** \_\_\_\_\_

Please complete this form to ensure proper gift acknowledgement and return to:

Jon Baker

Development Director

P.O. Box 8540 Bend, OR 97708 **or** Jon@bethleheminn.org

I am writing to notify you that I have directed my IRA Custodian/Broker to make a Qualified Charitable Distribution (QCD) from my Individual Retirement Account to your organization.

**1. GIFT DETAILS**

- IRA Custodian/Broker Name: \_\_\_\_\_ (e.g., Fidelity, Schwab, Vanguard, Edward Jones)
- Approximate Amount: \$ \_\_\_\_\_
- Date Request Submitted to Broker: \_\_\_\_\_

**2. DONOR CONTACT INFORMATION**

- Name(s): \_\_\_\_\_
- Mailing Address: \_\_\_\_\_
- City/State/Zip: \_\_\_\_\_
- Email: \_\_\_\_\_
- Phone: \_\_\_\_\_

**3. ACKNOWLEDGMENT PREFERENCES**

- Please list my/our name(s) in donor recognitions as: \_\_\_\_\_
- I/We prefer to remain Anonymous.